

NOTICE

NOTICE IS HEREBY GIVEN THAT THE 28TH ANNUAL GENERAL MEETING OF THE COMPANY WILL BE HELD ON WEDNESDAY,28TH AUGUST,2019 AT 10:00 AM AT "COUNTRY INN HOTEL & RESORTS", MEHRAGOAN, BHIMTAL,UTTARAKHAND-248179,TO TRANSACT THE FOLLOWING BUSINESS:-

ORDINARY BUSINESS:-

- To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31,2019 and the Reports of the Board of Directors and Auditors thereon.
- To appoint a Director in place of Mrs. Sadhana Rai (DIN: 01585720), who retires by rotation and being eligible, offers herself for re-appointment;

SPECIAL BUSINESS:-

 Appointment of Mr. Saurabh Kedia (DIN:02476376) as a Director of the Company.

To consider and if thought fit to pass, with or without modification(s),the following resolution as "ORDINARY RESOLUTION"

RESOLVED THAT pursuant to recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors in their respective meetings held on 06th July,2019 and pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and any other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of Listing Regulations (including any statutory modification(s) or re-enactment thereof for the time being in force), the approval of the Members of the Company be and is hereby accorded for the appointment of Mr. Saurabh Kedia (DIN 02476376) who was appointed as an additional director w.e.f 06th July,2019 in pursuance of Article 60of the Company & whoes current period of office is expiring on the date of the ensuing 28th Annual General Meeting and who has submitted a declaration confirming the criteria of Independence under Section 149(6) of the Companies Act, 2013 read with the Listing Regulations, as amended from time to time, and who is eligible as an Independent Non- Executive Director of the Company, whose term shall not be subject to retirement by rotation, to hold office for 5 (five) consecutive years on the Board of the Company for a term w.e.f. 06th July,2019 upto 05th July,2024.

 Re-appointment of Mr. Vishnu Gopal Rajgarhia (DIN: 00480125) as an Independent Director for a second term of five consecutive years, in terms of Section 149 of the Companies Act, 2013

To consider and if thought fit, to pass with or without modification(s), the following resolutions as a **SPECIAL RESOLUTION:**

"RESOLVED THAT pursuant to recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors in their respective meetings held on 06th July,2019 and pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and any other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of Listing Regulations (including any statutory modification(s) or re-enactment thereof for the time being in force), the approval of the Members of the Company be and is hereby accorded for re-appointment of Mr. Vishnu Gopal Rajgarhia (DIN 00480125) whose current period of office is expiring on 20thJuly,2019 and who has submitted a declaration confirming the criteria of Independence under Section 149(6) of the Companies Act, 2013 read with the Listing Regulations, as amended from time to time, and who is eligible for reappointment for a second term under the provisions of the Companies Act, 2013, Rules made thereunder and Listing Regulations as an Independent Non-Executive Director of the Company, whose term shall not be subject to retirement by rotation, to hold office for 5 (five) consecutive years on the Board of the Company for a term w.e.f. 20th July,2019 upto 19th July,2024."

> Sumeer Narain Mathur Company Secretary & Chief Financial Officer Membership no:FCS9042 Address: House no: 04,Seemant Vihar,Behind Radisson Hotel, Kaushambi,Ghaziabad-201014

Date: 06th July,2019 Place: New Delhi

> A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL. INSTEAD OF HERSELF/HIMSELFANDTHEPROXYNEEDNOTBE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. However, a member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other shareholder. The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company,



- duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxies submitted on behalf of the Companies, Societies etc., must be supported by an appropriate resolution/authority, as applicable.
- Only registered members of the Company holding shares as on the cut-off date decided for the purpose, being 20th August,2019, or any proxy appointed by such registered member may attend and vote at the Annual General Meeting as provided under the provisions of the Companies Act, 2013.
- 2. Electronic copy of the Notice of the aforesaid Annual General Meeting of the Company inter alia indicating the process and manner of e-Voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the aforesaid Annual General Meeting of the Company inter alia indicating the process and manner of e-Voting along with Attendance Slip and Proxy Form is being sent in the permitted mode. The cut-off date is decided for the purpose of reckoning the number of shareholders eligible to receive notice of AGM is 20th August,2019.
- Voting Rights: Shareholders holding Equity Shares shall have one vote per share as shown against their holding and shareholders
- 4. VOTING THROUGH ELECTRONIC MEANS In Compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote means and the business may be transacted through e-Voting Services provided by National Securities Depository Limited (NSDL).
- 5. Similarly, Members opting to vote physically can do the Similarly, Members opting to vote physically can do the same by remaining present at the meeting and should not exercise the option for e-voting. However, in case Members cast their vote exercising both the options, i.e. physical and e-voting, then votes cast through e-voting shall be only be taken into consideration and treated valid whereas votes cast physically at the meeting shall be treated as invalid. The "E-Voting "procedure along with the user id and password of each shareholder is annexed along with the proxy form at the end of the annual report.
- Corporate Members are requested to send a duly certified copy of the Board Resolution authorising their representative(s) to attend and vote on their behalf at the Meeting.
- 7. Members/Proxies should fill in the Attendance Slip for attending the Meeting and bring their Attendance 18.

- Slips along with their copy of the Annual Report to the Meeting.
- 8. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will been titled to vote.
- 9. Members who hold shares in electronic form are requested to write their DP ID and Client ID numbers and those who hold share(s) in physical form are requested to write their Folio Number in the Attendance Slip for attending the Meeting to facilitate identification of membership at the Meeting.
- 10. Relevant documents referred to in the accompanying Notice are open for inspection by the Members at the Registered Office of the Company on all working days, except Saturdays between 11.00 A.M. and 2.00 P.M. up to the date of the Meeting.
- 11. The Company's Register of Members and Transfer Books will remain closed from 25th August, 2019 to 30th August,2019 (both days inclusive) for the purpose of the Meeting, and the "E-Voting " facility shall be open for the period from 09:00 hours of 25th August,2019 to 17:00 hours of 27th August,2019 ,after this period the event will be no longer available for casting votes by "E-Voting " mechanism .
- 12. Members are requested to intimate immediately any change in their address or other mandates to their Depository Participants with whom they are maintaining their demat accounts. The Company or its Registrar and Transfer Agent cannot change mandates for shares in electronic form.
- Members holding shares in physical form are requested to advise any change of address or bank mandates immediately to the Company / Registrar and Transfer Agent, Skyline Financial Services Pvt Limited.
- 14. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts.
- Members holding shares in physical form can submit their PAN details to the Company / Registrar and Transfer Agent.
- Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company.
- 17. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to Registrar and Transfer Agent, for consolidation into a single folio.
- 18. Members who have not registered their e-mail



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- addresses so far are requested to register their e-mail address so that they can receive the Annual Report and other communication from the Company electronically.
- 19. Mr. Vijay Kaul , Practicing Company Secretary (Membership No.2719), Proprietor - M/s. Vijay Kaul and Co., Practicing Company Secretaries, has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.
- 20. The Scrutinizer shall immediately after the conclusion of voting at the annual general meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and make, not later than three days on conclusion of the annual general meeting, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing who shall countersign the same.
- 21. As per Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the results of e-voting are to be communicated to the BSE Limited, where the equity shares of the Company are listed, within 48 hours of the conclusion of the Annual General Meeting. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.wellesleycorp.com and on the website of NSDL.
- Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Meeting, 28th August, 2019
- 23. In respect of the information to be provided under Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, pertaining to the Directors being appointed, Members are requested to kindly refer to the chapter on Corporate Governance in the Annual Report.
- 24. The route map of the venue of the Meeting is attached at the end of the Annual Report.
- 25. Members who have not registered their e-mail addresses so far are requested to register their e-mail address with their DP in case shares are held in electronic form or with the Company's Registrar & Transfer Agent SLFSPL in case shares are held in physical form so that they can receive the Annual Report and other communication from the Company electronically.
- 26. The Members desiring any information as regards to accounts are requested to write to the Company at an early date, so as to enable the Company to keep information ready.
- 27. As a measure of economy, copies of Annual Report will not be distributed at the Meeting. Members are

- therefore requested to bring their copy of the Annual Report to the Meeting
- 28. Members may please note that no gifts will be distributed at the Meeting.
- 29. The Registers maintained pursuant to the provisions of Sections 170 & 189 of the Companies Act, 2013 and rules thereunder will be made available for inspection by Members of the Company at the Meeting.

Details of the Director seeking re-apointment in the forthcoming Annual General Meeting pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015:

Name of Director	Mrs. Sadhana Rai
Age(Years)	64
Brief Resume/Na- ture of Expertise in functional areas	She has done her graduation from University of Calcutta. She is a business women and has been into the business of Hotels and Resorts and Real Estate since 1993. She has 25 years of experience of managing the business. She is also a philanthropist and has undertaken various projects for underprivileged children.
Relationships between directors inter-se	None
Directorships held in other Companies (excluding foreign companies, private companies and companies registered under Section 8 of the Companies Act, 2013)	1)M/s Gokul Dealers Private Limited
Memberships/ Chairmanships of committees of other public companies.	NIL
Shareholding (No. of shares)	1,00,00,000

I-EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013

Item no:3

The Board at their meeting held on 06th July,2019 on the recommendation of the Nomination and Remuneration Committee &subject to the approval of shareholders at the ensuing 28th Annual General Meeting has appointed Mr. Saurabh Kedia as an Additional Director of the company, as per the provisions of section 161 of the Companies Act,2013, he holds his office as an additional director upto the forthcoming Annual General Meeting.

Accordingly, in terms of the requirements of the provisions of Companies Act, 2013 approval of the members of the Company is required for regularization of Mr. Saurabh Kedia as Director of the Company.



The Company has received intimation in Form DIR-8 from Mr. Saurabh Kedia, he is not disqualified from being appointed as an Independent Director in terms of Section 164 of the Act, declaration that he meets with the criteria of independence as prescribed under Section 149 (6) of the Companies Act, 2013 & Regulation 16(1)(b) of SEBI Listing Regulations and his consent to continue as an Independent Director.

The resolution seeks the approval of members for the regularization of Mr Saurabh Kedia as an Independent Director of the Company commencing from 06th July,2019 to 05th July,2024 in terms of Section 149 and other applicable provisions of the Act and Rules made there under. He is not liable to retire by rotation.

In the opinion of the Board, Mr. Saurabh Kedia fulfills the conditions for his appointment as an Independent Director as specified in the Act and the SEBI Listing Regulations and is independent of the management. Based on the recommendations of the Nomination & Remuneration Committee and keeping in view the expertise of Mr. Saurabh Kedia, the Board of Directors at its meeting held on 06th July,2019 approved the appointment of Mr Saurabh Kedia as mentioned in the resolution.

Brief profile of Mr. SaurabhKedia is given below for reference of the member:

Name of Director	Mr. Saurabh Kedia
Age(Years)	49
Brief Resume/Nature of Expertise in functional areas	Mr. Saurabh Kedia is an IT professional having sound knowledge of Accounts & Finance he has worked with Espire Info labs Pvt Ltd and Information Technologies India Ltd. Mr. Saurabh Kedia is a commerce graduate and has also done Diploma in Advanced Software Engineering.
	He has a 15 Years of cumulative experience in the IT industry with diversified exposure across verticals, domains and project life cycles. An accomplished leader, he has led several organization across industries, creating high performance teams and successful business.
	He has conducted multiple training activities to both internal teams and external clients. Trainings involved technical trainings on Java as well as project management trainings. He has work experience in Stakeholder management, Project Planning and monitoring, Project cost and profitability Management, Project Metrics Management, Team Management and Assessment.
Relationships between directors inter-se	None
Directorships held in	1) Oriental Linens Limited
other Companies (excluding foreign companies, private	2) New Castle Stainless Steel Limited
companies and companies	3) Brentwoods International Limited
registered under Section 8 of	4) APD Investments Private Limited
the Companies Act, 2013)	5) Forest Fern Hospitality Private Limited
	6) Forest Fern Resorts Private Limited
Memberships/ Chairman- ships of committees of other	1)Audit Committee –Brentwoods International Limited
public companies.	2) Nomination & Remuneration Committee- Brentwoods International Limited
Shareholding (No. of shares)	NIL

Copy of the draft letter for appointment of Mr. Saurabh Kedia as an Independent Director setting out the terms and conditions is available for inspection by members at the Corporate Office of the Company.

None of the Directors or Key Managerial Personnel of the Company and / or their relatives except Mr.Saurabh Kedia , to whom the resolution relates, is in any way, concerned or interested, financially or otherwise, in the resolution.

The Board recommends the resolution set forth in Item no.3 for the approval of the members.

Item No. 4

Mr. Vishnu Gopal Rajgarhia was appointed as a Director on the Board of the Company by the members of the Company at the 24th Annual General Meeting as an Independent Director for a period of 5 years from 20th July, 2014 up to 19th July,2019.

As per the provisions of Section 149 of the Companies Act, 2013, an Independent Director shall hold office for a term upto five consecutive years on the Board of a Company but shall be eligible for re-appointment, for another term of upto five years, on passing of a special resolution by shareholders.

The Company has received intimation in Form DIR-8 from Mr. Vishnu Gopal Rajgarhia that, he is not disqualified from being re-appointed as an Independent Director in terms of Section 164 of the Act, declaration that he meets with the criteria of independence as prescribed under Section 149

(6) of the Companies Act, 2013 & Regulation 16(1)(b) of SEBI Listing Regulations and his consent to continue as an Independent Director.

The resolution seeks the approval of members for the re-appointment of Mr Vishnu Gopal Rajgarhia as an Independent Director of the Company commencing from 20th July,2019 to 19th July,2024 in terms of Section 149 and other applicable provisions of the Act and Rules made there under. He is not liable to retire by rotation.

In the opinion of the Board, Mr. Vishnu Gopal Rajrahia fulfills the conditions for his re-appointment as an Independent Director as specified in the Act and the SEBI Listing Regulations and is independent of the management. Based on the recommendations of the Nomination & Remuneration Committee and keeping in view the expertise of Mr. Vishnu Gopal Rajgarhia, the Board of Directors at its meeting held on 06th July, 2019 approved the continuance of office of Mr. Vishnu Gopal Rajgarhia as mentioned in the resolution.

Brief profile of Mr. Vishnu Gopal Rajgarhia is given below for reference of the member:



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Name of Director	Mr. Vishnu Gopal Rajgarhia
Age(Years)	73
Brief Resume/Nature of Expertise in functional areas	He is a businessman having rich experience of over 40 years. He has created many successful businesses
	in the field of Non Banking Financial Companies. He is an expert business analyst. Mr Vishnu Gopal Rajgarhia is a commerce graduate from Calcutta University.
Relationships between directors inter-se	None
Directorships held in other Companies (excluding foreign companies, private companies and companies registered under Section 8 of the Companies Act, 2013)	1) B.P Oil Mills Limited 2) Victory Mica Limited 3) Laxmi Mica & Mineral Mining Company Private Limited 4) RIKA Specialties Pvt Ltd 5) Parichiti Textiles Pvt Ltd
Memberships/ Chairmanships of committees of other public companies.	NIL
Shareholding (No. of shares)	NIL

The Nomination & Remuneration Committee and the Board evaluated the performance of Mr. Vishnu Gopal Rajrahia , rated him satisfactory on all parameters and recommended his re-appointment.

Copy of the draft letter for re-appointment of Mr. Vishnu Gopal Rajgarhia as an Independent Director setting out the terms and conditions is available for inspection by members at the Corporate Office of the Company.

None of the Directors or Key Managerial Personnel of the Company and / or their relatives except Mr. Vishnu Gopal Rajgarhia , to whom the resolution relates, is in any way, concerned or interested, financially or otherwise, in the resolution.

The Board recommends the resolution set forth in Item no.4 for the approval of the members.

DIRECTOR'S REPORT

To.

The Members.

Wellesley Corporation Limited

Your Directors are pleased to present the 28th Annual Report together with the Audited Financial Statements for the year ended 31st March, 2019.

I- FINANCIAL HIGHLIGHTS

The highlights of the financial results of the Company for the financial year ended March 31,2019 are as under:-

(Figures in Rs)

Particulars	Year ended 31st March, 2019	Year ended 31 st March, 2018
Revenue from Operations	29,66,700	22,76,296
Other Income	78,368	33,938
Total Revenue	30,45,068	23,10,234
Total Expenses	38,09,904	22,52,712
Profit /loss before Tax Expense	(7,64,836)	57,522
Less: Tax Expense (Current & Deferred)	(51,481)	17,590
Profit /loss for the year	(7,13,354)	39,932
Total Comprehensive Income for the period	(7,68,188)	21,669
Shareholders Fund	1,36,07,819	1,43,76,008

II- REVIEW OF OPERATIONS & BUSINESS UPDATE KEY FINANCIAL HIGHLIGHTS

Your company has recorded revenue of Rs 30.45 lacs in financial year 2018-19 as compared to Rs 23.10 lacs in financial year 2017-18. The Company has incurred a net loss of Rs7.68Lacs as compared to net profit of Rs0.22 lacs recorded in the last financial year.

To conserves the profits, no amount is carried to reserves. The company vide resolution passed by shareholder through postal ballot has amended its object clause on 14/05/2018 and has added hotel business in addition to its existing real estate business , however the company has not undertaken any activity of hotel business during the year under report.

III- FUTURE OUTLOOK

Your management is exploring every possible opportunity to generate revenues with the available financial resources of the company to run it as going concern, and hoping that the company will be able to unlock stuck capital soon as some of the legal cases are at advance stage in the courts this in turn will improve company's financials substantially.

IIV- DIVIDEND

In view of accumulated losses, the Directors do not recommend any dividend during the year

V- PUBLIC DEPOSITS

Your Company had not accepted any Public Deposits under Chapter V of the Act



Form No. MGT-11

Proxy Form
(Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies Act (Management and Administration) Rules, 2014

CIN: L45202UR1991PLC000604

Name of the company: WELLESLEY CORPORATION LIMITED

Registered office: Shop#1, Country Inn. Mehragaon, Bhimtal, Little

Reg	ne of the member (s):		
	istered address		
Ema	il id.		
Folio	No. / Client id :		
DP I	D:		
/We	, being the member(s) of shares of the above named company, hereby appoint:-		
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	ddress:		
	imail id:		
S	signatures, or falling him		
	lame:		
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	imail id:		
	signatures, or falling him		
	lame: .ddress:		
-	imail id:		
	Signatures, or falling him		
neld	y/our proxy to attend and vote (on a poll) for me/us and on my/our behalf At the 28th Annual General on the Wednesday, 28th August, 2019 at 10:00 AM at "Country Inn Hotel & Resorts", Mehragaon ,Bheany adjournments thereof in respect of such resolutions as are indicated below:		
		For	Againet
1	nary Business Adoption of Audited Financial Statements of the Company for the financial year ended March 31,2019 and	For	Against
	Adoption of Additional Old Control of the Company for the infancial year office infancial of the		
'	the Reports of the Board of Directors and Auditors thereon		
2	the Reports of the Board of Directors and Auditors thereon Re-appointment of Mrs.Sadhana Rai, Director, (DIN:01585720), who is liabile to retire by rotation at the 28th Annual General Meeting.		
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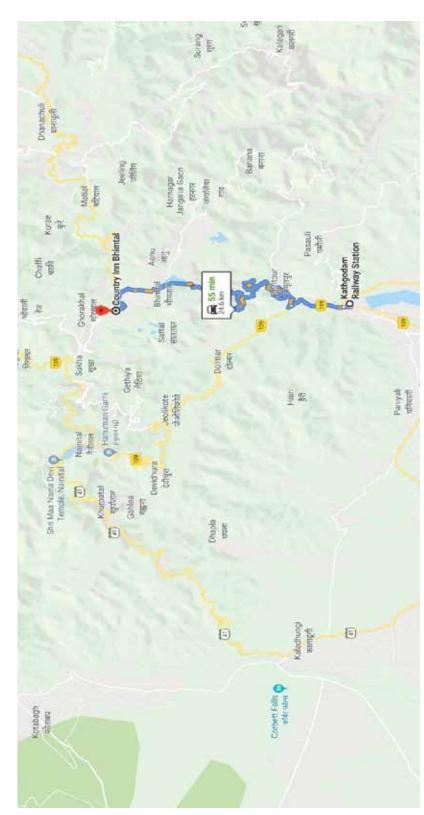


ROUTE MAP OF 28th AGM VENUE

Drive 24.6 km, 55 min

Kathgodam Railwa y Station to country inn bhimtal

Route Map for the 28th Annual Gener al Meeting of the Company at Hotel Country Inn Resor ts, Bhimtal Uttarakhand



Google Maps



Kathgodam Railway Station

Ranibagh - Haldwani Rd, Kathgodam, Haldwani, Uttar akhand 263126

Head southwest on Railway Colony Rd toward NH109 170 m Turn right at Kumaun tour and travels onto NH109 Pass b y Tadka Hotel (on the left) 300 m Continue str aight past Om Hari Phot o Studio to stay on NH109 Pass b y jugmug laundry (on the left) 2.9 km Turn right at Ranibag Nurser y onto Bhowali-Bhimtal-Haldwani Rd /Haldwani-Bhowali Rd 👔 Continue to follow Bhowali-Bhimtal-Haldwani Rd Pass b y Bisht Chick en Shop (on the left) 21.1 km Turn left at Hill Food Restaur ant 🚹 Destination will be on the left 120 m

Country Inn Bhimtal

Bhowali-Bhimtal-Haldwani Road, Mehragaon, Nainital, Uttarakhand 263136

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



CIN: L45202UR1991PLC000604

Registered office: Shop#1, Country Inn, Mehragaon, Bhimtal, Uttarakhand - 248179

ATTENDANCE SLIP

28th Annual General Meeting -Wednesday 28th August, 2019		
Full Name and Registered Address of the Mamber (In Block Letters)		
Jointholder		
DP ID/Client ID/Folio No.		
No. of Shares held		

I, certify that I am registered shareholder/proxy for the registered shareholder of the Company. I hereby record my presence at the Annual General Meeting of the Company on 28th August, 2019 at "Country Inn Hotel & Resorts", Mehragaon, Bhimtal, Uttarakhand-248179.

Signature of attending Member/Proxy

E-VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD

Note: Please read the instructions given in the Notice of AGM before casting your vote through e-voting.

Subject: Instruction for e-voting

Dear Members,

Pursuant to provisions of section 108 of the Companies Act 2013, read with Companies (Management & Administration) Rules, 2014 the Company is pleased to offer e-voting facility to the members to cast their votes electronically on all resolutions set forth in the Notice convening the 28th Annual General Meeting to be held on Wednesday, 28th August, 2019 at 10:00 AM. The Company has engaged the services of National Securities Depository Limited (NDSL) to provide e-voting facility.

The electronic voting details are as under:

The e-voting will be available during the following voting period:-

Commencement of E-Voting	End of E-Voting
25th August, 2019 at 09:00 hours	27th August, 2019 at 17:00 hours

Please read the following instructions for casting the votes through e-voting

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Log-in to NSDL e-Voting system at https://www.evoting.nsdl.com/

Step 2: Cast your vote electronically on NSDL e-Voting system.

Details on Step 1 is mentioned below:

How to Log-into NSDL e-Voting website?

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
- 3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.
 - Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical		Your User ID is:
a)	For Members who hold shares in demat account	8 Character DP ID followed by 8 Digit Client ID
	with NSDL.	For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b)	For Members who holdshares in demat account	16 Digit Beneficiary ID
with CDSL.	with CDSL.	For example if your Beneficiary ID is 12********* then your user ID is 12************************************
c)	For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company
		For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Your password details are given below:
 - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?"** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

Details on Step 2 is given below:

How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
- 2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
- 3. Select "EVEN" of company for which you wish to cast your vote.
- 4. Now you are ready for e-Voting as the Voting page opens.
- 5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 6. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to vijaykaulandco@hotmail.com with a copy marked to evoting@nsdl.co.in.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting.nsdl.co.in
- 4. During the E- Voting period, shareholders of the Company, holding shares either in physical form or in Dematerialized form, as on the record date may cast their vote electronically. The record date for the purpose of e-voting is 20th August, 2019
- 5. Since the company is required to provide members the facility to cast their vote by electronic means, shareholders of the company holding shares in either physical form or in dematerialized form as on cutoff date (record date) of 20th August, 2019 and not casting their vote electronically, may only cast their vote at the Annual General Meeting.
- 6. The Company has appointed Mr. Vijay Kaul as the Scrutinizer to count the votes casted in favor or against the resolution proposed for all the items of the Notice as mentioned in the Notice and to comply with the provisions of Section 108 of the Companies Act, 2013. He will submit his report on 20th August, 2019 to the Company Secretary & Chief Financial Officer of the Company and in turn the Company Secretary & Chief Financial Officer of the Company will announce the same on the date of Annual General Meeting.
- 7. All the documents referred to in this Notice and explanatory statements are open for Inspection of the members at the registered office of the Company on all working day up to the declaration of the results of the 28th Annual General Meeting of the Company.